



HIGH POTENTIAL TALENT SUMMIT

DEVELOPING THE LEADERS OF TOMORROW, TODAY

Instructions

Copy and paste the subject line and content into an email.

Once you replace everything in **[bold]** with your information, it's ready to be sent to your manager.

Good luck!

SUBJECT: CAN YOU HELP? REQUEST TO ATTEND HIGH POTENTIAL TALENT SUMMIT

Hi **[insert your Line Manager name]**

I hope you're well!

As I think about my career development at **[insert name of company]** and the overall impact I would like to have in making the company successful, I would love your support to attend the *High Potential Talent Summit* on **November 12th, 2024**, in central London.

This summit is a dynamic one-day event designed to equip ambitious individuals like me with the skills and mindset needed to thrive as a leader today and tomorrow.

The agenda is packed with engaging keynotes, interactive workshops, and peer-to-peer coaching sessions that will explore the most relevant topics in leadership today—like emotional intelligence, developing commercial acumen, coaching and leading teams, career agility in the age of AI, and much more.

Why this summit?

- **Immediate Impact:** I'll gain practical tools to support my professional development and engagement within our team, bringing fresh perspectives to the department.
- **Peer Learning:** The event's unique format encourages peer-to-peer learning and networking with like-minded professionals, fostering new ideas and collaborative solutions.
- **Return on Investment:** Research shows that companies investing in leadership development see up to a 25% increase in employee performance and engagement. This means you'll be making the investment back!

Here's a quick breakdown of the estimated cost:

- Ticket: £350+VAT (early bird) or £450 +VAT (full price)
- Transportation: **[Insert cost if applicable]**
- Accommodation: **[Insert cost, if applicable]**
- Total: **[Insert total cost]**

I am confident this experience will benefit not just my development but also the broader goals of our team. After attending, I will share what I have learned, key takeaways, and actionable strategies to help us drive results.

Thank you for considering this opportunity to invest in my growth and development. Please let me know if you need more information or want to discuss further.

I look forward to hearing from you.

Kind regards, **[Your Name]**